



9th January, 2024

Dear Parent/Carer

Year 7 & Year 8 Residential
Sunday 23rd June – Wednesday 26th June, 2024

It is with great excitement that I write to inform you of a PGL Residential trip taking place at Caythorpe Court Activity Centre, Lincolnshire on offer to your child in June 2024. This trip will include:

- Return Coach transfer from RVHS to Caythorpe Activity Centre.
- Full Board accommodation
- All meals including breakfast, lunch and dinner.
- Adventure activities with instruction and equipment.
- Varied evening entertainment programme
- 24/7 PGL staff support during your stay

The cost of this trip will be **£395.00** inclusive of all of the above. Please allow for additional spending money for any snacks they may wish to purchase during the break.

Monthly instalments are set out as follows and payments will need to be made by the following dates:

- Initial Deposit of **£95.00** due by **Monday 15th January, 2024**
- Payment 2 of **£100.00** by **Friday 23rd February, 2024**
- Payment 3 of **£100.00** by **Friday 29th March, 2024**
- Final Payment of **£100.00** by **Friday 26th April, 2024**

The deposit payment will need to be made via ParentPay by **Monday 15th January, 2024** to confirm your child's interest for this exciting trip. The remainder of the payments can be made via ParentPay. No cash or cheque payments will be accepted. If you need assistance with ParentPay, please contact the finance department at finance@rodingvalley.net.

This is a voluntary contribution, but should you feel that, for financial reasons, you are unable to fund all or part of the trip, please contact the finance department at the school. We must emphasise that if we do not receive enough of the voluntary contributions and the trip is financially non-viable, it will be cancelled.

In the event of cancellation/withdrawal for any reason by yourself; the initial deposit is non-refundable. In addition, cancellation charges will be applied by the tour operator. Similarly, your child's place on the trip will be at risk if you fail to keep up with the monthly payments. If your child is unsuccessful in gaining a place the deposit will be refunded.

Places on this specific trip are limited to students currently in year 7 and year 8. If the trip is oversubscribed; students will be selected at random out of a hat to determine places.

Please do not hesitate to contact me should you have any queries regarding any aspects of this exciting trip.



Aspiration
Respect
Endeavour

Alderton Hill, Loughton, Essex IG10 3JA
t: 020 8508 1173 e: office@rodingvalley.net
www.rodingvalley.net
Headteacher: Mr D Charlton
Chief Executive Officer: Mr P Banks



Roding Valley
HIGH SCHOOL

Yours faithfully

Miss H Reed
AAH & Year 8 Progress Leader
Trip Leader

Mr K Naidoo
Assistant Headteacher



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