

26th January 2024

Dear Parent/Carer

Re: February 2024 Exam Cycle

We are writing to inform you of the forthcoming Pre-Public Examination (PPEs) cycle, that begins on **Thursday 1st February 2024**, to be taken by all of the Year 11 cohort.

As I am sure you are aware, these are very important examinations for the school and the students. It is essential, therefore, that students prepare thoroughly and do the very best they can. The results of these exams will provide useful indicators as to the current performance of Year 11 students and enable the school to assess how well students are doing against the GCSE target grades. They will also provide students with experience of examinations which will be of value to them when they come to prepare for and sit the real examinations in the summer.

At Roding Valley High School, we pride ourselves on the extensive support programme that we offer our students in preparation for their GCSE exams. All students have participated in subject specific revision lessons and have been shown how to use our revision microsite - you will find the link to this [here](#).

Please see below vital information regarding the exam cycle:

For the most up-to-date PPE timetable - please see [here](#). This will also be accessible via your child's Edulink account from next week.

Students should arrive promptly to school having looked closely at the examination timetable beforehand. The location, duration and start time of each examination is indicated on the timetable. **Students can access their personalised timetables via Edulink.**

These examinations will be treated in the same way as formal GCSE's and, therefore, expectations regarding behaviour will be as stringent as during the real examinations. **Silence must be maintained** from the time of lining up to enter the examination room, throughout the examination and until after leaving the examination room. All students must wear full school uniform. Mobile phones must be switched off and left, along with wrist watches and any notes, in bags or jackets in the secure storeroom before entering the examination room. Any behaviour that does not meet these expectations will be dealt with severely and communicated with parents.

Please note that during the whole cohort exams, students will be dismissed from site at the end of the afternoon examination.

Breaktime & Lunchtime provision

Please note that our snack shack (over on the PE side) will be open every morning from 8.15am and in between exam sessions for Year 11s to purchase light snacks & drinks before their exams. Year 11 students will stay on the sports side during their extended break and will have food and drink available at the shack to purchase. This will ensure a smooth transition to the afternoon session.

Recent parent letters:

There has been lots of communication to Year 11 parents over the last few weeks so I just wanted to draw your attention to some key letters. *A reminder that all communication is sent through Edulink, under the 'documents' tab:*

1. **Parent Report Y11 Aut2 2023-2024** - this is the most up to date data report for your son/daughter based off the November PPE's. If you are filling out college or sixth-form applications, this is where to start.
2. **Letter Y11 Progress** - this letter explains how your son/daughter is progressing through the year. It also has vital information regarding support and events in place this term. In addition to key information regarding **'Passport to Prom'**, *our new motivational initiative for Year 11.*
3. **Y11 Intervention & Support Spr1 22-** this details all interventions your child is required to attend this half-term, in addition to those optional sessions on offer.

Following our Year 11/13 Parent Forum on Thursday 25th January 2024, please find all resources linked [here](#).

Note from our Examinations Officer:

Please ensure that your son/daughter arrives properly equipped. They will need at least 2 pens (black ink only), HB pencils, CALCULATOR, eraser, ruler, protractor and compasses.

We are taking this opportunity to provide you and your son/daughter with information issued by JCQ regarding expectations in relation to written examinations. In particular, we would like to emphasise the need for students not to take their mobile phones into the examination room. This is a requirement of all examination boards and failure to comply with the regulation could have serious ramifications concerning the awarding of qualifications next summer.

If you have any questions or queries regarding the above examinations, please do not hesitate to contact us. Your continued support with Year 11 is appreciated.

Yours faithfully



Ms P Larkin
Deputy Headteacher



Mr M Vermaak
Assistant Headteacher



Miss T Pinches
Year 11 Progress Leader