

9th June 2023

Dear Parent/Carer

Re: Year 10 Exam Cycle

I am writing to inform you of the forthcoming Pre-Public Examination (PPEs) cycle, that begins on **Monday 19th June**, to be taken by all of the year 10 cohort.

As I am sure you are aware, these are very important examinations for the school and the students. It is essential, therefore, that students prepare thoroughly and do the very best they can. The results of these exams will provide useful indicators as to the current performance of year 10 students and enable the school to assess how well students are doing against the GCSE target grades. They will also provide students with experience of examinations which will be of value to them when they come to prepare for and sit the real examinations in the summer.

At Roding Valley High School, we pride ourselves on the extensive support programme that we offer our students in preparation for their GCSE exams. All students have participated in a revision workshop and have been shown how to use our revision microsite - you will find the link to this [here](#). It is also linked on our main school website in the Revision Resources tab. Given this is their first experience of a Key Stage 4 exam cycle we recognise the importance of ensuring they are fully prepared both academically and emotionally.

Please see below vital information regarding the exam cycle:

[Y10 June Exam Timetable](#)

Arrangements:

To ensure that our students experience what the exam season will look like in year 11, we have planned for our year 10 cohort to only be on school site for their exams for the **first three days**. During these days, they will sit both exams, then leave the school site after the second exam. This will provide them more time to revise, study & prepare for the following exams.

After this three day period, the students will then follow a normal school day & then sit exams in between lessons. Timings will be as normal.

<u>Date</u>	<u>Exams</u>	<u>Arrangement</u>
<u>19th June</u>	English (9am) + Biology (12pm)	Students arrive at 8.30am via the usual gates. They will be directed to leave the school site at the end of the second exam
<u>20th June</u>	Maths (9am) History or Geog (12pm)	Students arrive at 8.30am via the usual gates. They will be directed to leave the school site at the end of the second exam.
<u>21st June</u>	Maths (9am) + English Lit (12pm)	Students arrive at 8.30am via the usual gates. They will be directed to leave the school site at the end of the second exam.
<u>22nd-29th June</u>	Please see full timetable linked above	<u>Normal school day.</u>

Students should arrive promptly to school having looked closely at the examination timetable beforehand. The location, duration and start time of each examination is indicated on the timetable. Students have also been given their own personal timetables.

These examinations will be treated in the same way as formal GCSE's and, therefore, expectations regarding behaviour will be as stringent as during the real examinations. Silence must be maintained from the time of lining up to enter the examination room, throughout the examination and until after leaving the examination room. All students must wear full school uniform. Mobile phones must be switched off and left, along with wrist watches and any notes, in bags or jackets in the secure storeroom before entering the examination room.

Please ensure that your child arrives properly equipped. They will need at least 2 pens (black ink only), HB pencils, CALCULATOR, eraser, ruler, protractor and compasses.

We are taking this opportunity to provide you and your son/daughter with information issued by JCQ regarding expectations in relation to written examinations. In particular, we would like to emphasise the need for students not to take their mobile phones into the examination room. This is a requirement of all examination boards and failure to comply with the regulation could have serious ramifications concerning the awarding of qualifications next summer.

If you have any questions or queries regarding the above examinations, please do not hesitate to contact us. Your continued support is appreciated.

Yours faithfully



Ms P Larkin
Deputy Headteacher



Mr M Vermaak
Assistant Headteacher



Miss T Pinches
Year 10 Progress Leader