



# ***Roding Valley High School:***

## **Provider Access Policy**

### **Introduction**

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### **Student entitlement**

Students in years 8-13 are entitled:

- To find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- To hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options evenings, assemblies and group discussions and taster events.
- To understand how to make applications for the full range of academic and technical courses.

### **Management of Provider Access Requests**

#### **Procedure**

A provider wishing to request access should contact ***Donna Mason, Careers Leader,***

Telephone: 0208 508 1173; Email: [dmason@rodingvalley.net](mailto:dmason@rodingvalley.net)

#### **Opportunities for Access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents:

	Autumn Term	Spring Term	Summer Term
<b>Year 8</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)	
<b>Year 9</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)  GCSE Options Process	
<b>Year 10</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)	Post 16 Options Apprenticeship workshops CV workshops Mock Interviews College Taster Days Work Experience
<b>Year 11</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)  Apprenticeship workshops	Apprenticeship workshops
<b>Year 12</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)  Apprenticeship workshops	Apprenticeship workshops  Business Breakfast (employers and students networking event)  Work Experience
<b>Year 13</b>	Assemblies throughout the year	Careers Fest (employers, colleges, universities, institutes, apprenticeship providers, university technical colleges attend)  Apprenticeship workshops	Apprenticeship workshops

Please speak to our named Careers Leader to identify the most suitable opportunity for you.

The school policies on [Safeguarding](#), [Child Protection](#), [Data Protection](#) and [Visitor Policy](#) sets out the school's approach to allowing providers into school as visitors to talk to our students.

## **Premises and Facilities**

The school will make the main hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the school reception for the Careers Resource Centre. The Careers Resource Centre is available to all students at lunch and break times.

## **Approval and review**

Approved by Governors at Curriculum and Standards Committee

Next review: Sept 2022

Signed: *Paul Wershof*

*Sharon Jenner*

Chair of Governors

Head teacher