

Using Google Meet for 'Live lessons'.

*You (your son/daughter) will be accessing your lessons using our **Google Meet platform**- so that you can participate in the lesson led by your teacher, 'live'. This will enable you to hear and see your teacher. Before accessing the live lesson, please make sure that you have read our ['Live Lesson Etiquette'](#) guide.*

To access live lessons:

Step one: Log in to your **school email account**. If you have misplaced your student email address/ password, then please contact plarkin@rodingvalley.net. Your school email always starts with the year that you joined RVHS followed by the initial of your first name and surname. For example: **20plarkin@rodingvalley.net**.

Step two: Check your emails- you should have received an **email invite** from your class teacher to access the lesson. If you cannot see the email invitation from your class teacher, then please go onto the relevant Google classroom and click on the link in the heading.

Step three: Click on the Meeting link that you have been given by your subject teacher. Once you have clicked on this, it will say '**Join meeting**'. Click this and enter the lesson.

Step four: In line with our [etiquette policy](#), make sure that you enter the classroom with your camera and microphone off- only turn these on if requested by your teacher.

Step five: Follow all of the instructions given by your teacher. You must complete the work in your usual subject exercise book. You must also continue to complete all of the home learning that is set by your subject teacher.