



Roding Valley High School: Addendum to Behaviour Policy for wider re-opening of CLP secondary schools in September 2020

This addendum is in addition to our existing Student [Behaviour and Expectations Policy](#) which remains in force.

We recognise as a school that returning after such a long time at home presents a unique and challenging set of circumstances. We accept that students will take time to settle in and establish themselves in a routine and that it will feel strange for them to be back in school and in classrooms with their friends. Some students may feel anxious or nervous about their return to school and so extra pastoral care and support will be available.

There are some additions and amendments to our school rules for students to follow. Our School Student Expectations and Behaviour Policy remains in place. These are set out below and have been made to ensure the safety of students and staff and should be taken very seriously.

Social Distancing

We will follow the government guidance on social distancing and students must respect the 2m rule at all times with respect to staff without exception. This applies at breaks and lunchtimes as well. There must be no deliberate physical contact between students such as hugging, bumping, hand shaking, fist bumping, elbow bumping or anything similar that includes physical contact.

In classrooms, students must follow instructions from staff at all times and this is especially important with regards to seating instructions, entering and leaving classrooms. Students should not wherever possible enter the 2m taped area around the teacher.

Students **must** remain in their designated zone for breaks.

There should be no stopping in corridors or pathways to and from the zones. If there is an arrow on route, keep moving.

Hygiene

There will be an expectation that students wash their hands/use hand sanitiser on a regular basis when in school. This includes when entering the building at the start of the day and also when coming back into the building following any breaks. Students must follow these procedures without exception.

The current government advice for travelling on public transport says you should wear a face covering as a precaution to help to keep yourself safe - these should be removed once you are in the fresh air and should not be worn on the school site. Further guidance on travelling on public transport can be found [here](#). Only students deemed medically vulnerable via a risk assessment should wear them in classrooms or spaces where strict social distancing cannot be adhered to. PPE worn inappropriately is not acceptable.

Behaviour that wilfully and deliberately undermines the safety and hygiene measures that the school has put in place, or that risks the safety of students or staff, will not be tolerated. These incidents will be treated as serious breaches of the school's Behaviour Policy and sanctioned accordingly.

Students will be provided with the appropriate equipment to sanitise their desk as they arrive in their lesson and should take responsibility for this.

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Behaviour

Exclusion from school is one of the sanctions the school may use in response to a serious breach of the policy. Parents should also be aware that the school may involve the police in any incident where a student deliberately endangers the safety of anyone on the school site.

Examples of situations which endanger others safety and may result in exclusion might include:

- Deliberately not engaging with the enhanced hygiene expectations such as cleaning desk space
- Deliberately ignoring the social distancing measures put in place by the school
- Deliberately going into the break time zone or teaching space of another year group
- Deliberately not taking a direct route to or from school and breaking social distancing government guidelines
- Deliberate physical contact with other students or staff
- Deliberately ignoring the school one way system or wilfully accessing the incorrect Zone/ student bubble
- Deliberately coughing, sneezing or spitting at or towards another student/member of staff
- Refusal to follow the school rules on hygiene and hand washing
- Spitting in general, such as in the playground
- Chewing, throwing or disposing of chewing gum inappropriately
- Behaviour or language that is intended to cause alarm or distress to students/staff about the current situation
- Behaviour or language (including on social media or on line on any other virtual platform) that is intended to or may cause harm to anyone else in our community, including bringing the good name of the school into disrepute.

Amendments to PAL system

The Positive Action for Learning (PAL) system remains in place as set out in our Behaviour and Expectations policy which can be viewed [here: Student Behaviour and Expectations Policy](#). It may not always be possible for the student to move to another seat in the event of them receiving a second warning for disruptive behaviour. This will, however, be made clear to them at the time. Removal from class at the PAL 3 stage will be to another class within their year group bubble. Students will be expected to attend their PAL 3 restorative meeting with their teacher - this may need to be arranged at the end of the school day to avoid cross-contamination of year group bubbles and should be coordinated by the member of staff around their timetable.

In a 'live' lesson, we have the same expectations of student behaviour and conduct that we would in a physical lesson, albeit remotely. Students who cause disruption to a 'live' lesson will be removed from the lesson by the teacher and issued with a PAL3 on their student record. Persistent disruption of 'live' lessons may result in exclusion from all live lesson provision. Exclusions are recorded on their student record. Excluded students will continue their curriculum by accessing the material set on Google classroom.

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Detentions

The **PAL3 60** detentions, **YPL** detentions and the **Headteacher's 100** minute detention will take place on a Friday after school in the main hall where students can be socially distanced from one another and therefore negate the need for a year group bubble.

Late detentions will take place in the second break within the zone allocated to each year group. A designated area will be identified.

Detentions related to missed **home learning** tasks will take place in faculty areas and are subject to change on a weekly basis due to the need to ensure students remain in year group bubbles or appropriately socially distanced at the end of the school day.

Investigations/Isolations

Where a student would formerly have been isolated while an investigation takes place, students may now be asked to remain at home or collected by a parent/carer.

Equipment

It is crucial that students come to school fully equipped and ready to learn. As it is no longer practical to ask to borrow equipment from friends or members of staff if an item is forgotten, students should bring to school two pens, two pencils, a pencil sharpener, a ruler, rubber, compass, protractor and a calculator. School books must not be shared and students should ensure that they always carry a reading book. Drop Everything And Read (DEAR) time will be in place at regular intervals during the school day, including lesson changeover. DEAR time is expected to be quiet, settled time.

If students have sanitizer, they will be allowed to apply it at regular intervals although students will also have the facility to wash their hands with soap and water in the toilets.

Students must carry with them a face covering at all times, that must be used in all communal spaces on the school site.

Uniform

Full school uniform must be worn at all times and includes the blazer, tie and proper school shoes, not trainers as set out in our Student Behaviour and Expectations Policy.

On the days that students in Year 7, 8 and 9 have a PE lesson, they are permitted to wear their PE kit accompanied by their blazer. Only RVHS PE kit is acceptable and students failing to wear the correct PE kit may be sent home to change. If any pupil has not acquired the school tracksuit, a plain black or blue tracksuit is allowed to be worn. Hoodies are not permitted. Appropriate footwear must also be adhered to; plain black, white, dark blue or grey sports trainers or astro turf trainers only. School shoes must be worn if sports shoes are brightly coloured and then changed for PE.

The school rules for jewellery, shoes and make-up remain unaltered. The only permitted item of jewellery is one stud earring in each ear. Makeup should be discreet with no nail varnish allowed. Gels or acrylic nails are not allowed and natural nails should be kept short for health and safety reasons. Girls must not bring makeup into school to minimise the risk of cross contamination, it will be confiscated if seen.

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Mobile Phones

The rules on mobile phones remain unchanged, in short they should not be seen or heard on the school site or within the school building, unless instructed by a member of staff for use in a lesson setting.

Entering and Leaving the School Site

Students will be given instructions about which entrances that they may or may not use. Please note that at the end of the school day there will be no facility for students to stay on site to wait for friends or transport. Students are expected to adhere to their own Year Bubble start and finish times which will be different to other year group bubbles.

Additional Home/School Agreement

This should be read in conjunction with our current Home School Agreement and covers the period from 1st September until further guidance is issued.

As a school, we will:

- Ensure that your child has a safe working environment when they return to school, including new rules about social distancing and keeping safe in school
- Have in place additional measures to help improve hygiene in the school. These include an expectation that children will be directed to wash their hands more regularly.
- Ensure that there is additional cleaning of toilets during the day
- Keep you updated and informed should there be a confirmed case of coronavirus in the school and what steps you can take as a parent/carer should this happen

As parents I/we will:

- Check that my/our child/children do not have any coronavirus symptoms before sending them to school each day. This includes checking for the following key symptoms:
 1. **High temperature:** This means you feel hot to touch on your chest or back (you do not need to measure your temperature)
 2. **New, continuous cough:** This means coughing a lot for more than an hour, or 3 or more coughing episodes in 24 hours (if you usually have a cough, it may be worse than usual)
 3. **Loss or change to your sense of smell or taste:** This means you've noticed you cannot smell or taste anything, or things smell or taste different to normal
- Keep my/our child/children off school if they are unwell.
- Ensure I/we follow the government guidance about self-isolating all members of my/our household if one of my/our household has coronavirus symptoms. All pupils and their families are eligible for a test for coronavirus if anyone in the household has symptoms.
- Inform the school immediately if my/our child is absent or self-isolating.
- Talk to my/our child/children about the new rules about keeping safe in school.
- Prior to starting, talk to my/our child/children about how different school may feel and look and that some staff may be wearing face masks/gloves etc.
- Ensure that my/our child/children have the proper equipment for school (pens, pencils etc.). We appreciate that this cannot be lent out in school.

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- Support the school in dealing with instances of deliberate breaches of our new rules regarding pupil safety. Ensure my/our child/children understands the serious consequences should these be breached.
- Recognise that the arrangements that the school has in place may change at very short notice as a result of staff absence.
- Not use social media/WhatsApp groups to discuss any concerns we have about the provision in school. I/we recognise that this may cause anxiety to others in the community and I/we will contact the school directly should I/we be concerned about any aspect of the return to school in September.

As a student I will:

- Observe the appropriate social distancing measures at all times, this includes on the playground or on the way to and from school
- Ensure I have my face covering in school with me at all times and wear it in all communal areas unless I am exempt for medical reasons.
- Frequently wash my hands during the day, especially if I am told to by an adult in school
- Tell a teacher or an adult immediately if I don't feel well
- Not behave in a way that deliberately endangers the health and safety of others; in particular not to spit/cough/sneeze in the direction of anyone else on the school site. I recognise that endangering the health and safety of anyone when I return to school is a very serious breach of the school's behaviour policy and could have significant consequences for me.
- Ensure I have all the equipment I need for school as the school will not be able to loan me any equipment
- Not bring or chew gum on the school site
- Not bring make up onto the school site
- Not share my food or drink with anyone else.