

Aspiration
Respect
Endeavour

Alderton Hill, Loughton, Essex IG10 3JA
t: 020 8508 1173 e: office@rodingvalley.net
www.rodingvalley.net
Headteacher: Mrs S Jenner
Chief Executive Officer: Mr P Banks



17th September 2019

Dear Parent/Carer

Open Morning – Subject Helper

Your son/daughter has kindly volunteered to help out at our Open Morning on Saturday 5th October 2019. He/she will be required to be in school from 8.30am until 12pm. Times in some subject areas may vary – please ask your son/daughter to liaise with the relevant subject tutor.

They will be working in a subject area. All students must be in full school uniform or full PE kit if asked to help in PE.

Visitors to the school always comment upon the helpful and polite nature of our pupils, and we are sure that this will be the case at our Open Morning this year.

This is a very busy school event so please make sure that you make appropriate arrangements with your son/daughter to meet them when they have finished.

If you could kindly complete and return the permission slip below and ask your child to return it to the teacher that has asked your son/daughter to help.

Yours faithfully

Mrs S Jenner
Headteacher

✂

Open Morning – Saturday 5th October 2019 – Subject Helper (Years 7, 8, 9 & 10)

Please return to: **Subject Tutor**

Pupil name: Form:

I give permission for my son/daughter to help at the Open Morning.

I/we are able to make arrangements for him/her to travel to/from school.

Parent/Carer signature:

Date:

