

Aspiration
Respect
Endeavour

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Headteacher: Mrs S Jenner
Chief Executive Officer: Mr P Banks



Roding Valley
HIGH SCHOOL

17th September 2019

Dear Parent/Carer

Open Morning - Guide

Your son/daughter has kindly volunteered to help out at our Open Morning on Saturday 5th October 2019. He/she will be required to be in school from 8.30am until approximately 12pm.

They have volunteered to be a Guide, taking our prospective parents on tours around the school. Students must be in full school uniform.

Visitors to the school always comment upon the helpful and polite nature of our students, and we are sure that this will be the case at our Open Morning this year.

This is a very busy school event so please make sure that you make appropriate arrangements with your son/daughter to meet at the end if you are picking them up.

If you could kindly complete and return the permission slip below and ask your son/daughter to return it to Student Reception.

Yours faithfully

Mrs S Jenner
Headteacher



Open Morning Saturday 5th October 2019 – Guides (Years 11, 12 & 13)

Please return to: **Student Reception**

Student name: Form:

I give permission for my son/daughter to help at the Open Morning.

I/we are able to make arrangements for him/her to travel to/from school.

Parent/Carer signature:

Date:

